



2025 4-H Club Fair Booth Information



Sandusky County 4-H Club advisors, members, and parents:

THANK YOU for all of the time and effort you give to help our 4-H booths really shine! Our fair booth program is offered to provide clubs with an opportunity to exercise their creativity, showcase their member’s projects, and help teach the community about what 4-H does and stands for. We truly appreciate your efforts!

Theme Notes: Anchors Away with 4-H!

Clubs are asked to remember that displaying projects is MORE important than having a perfect booth. Judges realize that large clubs and/or those with many “poster projects” will look different than those with more 3D project displays and will consider that in placings. Do not discourage or prevent members from displaying projects to increase “points” on your booth form.

Fair Booth Set Up

Thursday, Aug 14, 5pm - 8pm

Friday, Aug 15, 3pm - 8pm

Saturday, Aug 16, 9am - 3pm

Bring all items needed, including:

- Member projects
- Decoration Items
- Something to cover the floor (no bare concrete please)
- Hammers, screwdrivers, staplers, staples, or other tools
- Ladders and/or step stools
- Tables if needed for laying out items
- Trash bags for trash
- Small broom to clean up area after decorating
- Misc. supplies such as pens, markers, scissors, etc.



Please Remember:

No use of spray paint, regular paint, spray adhesive , glitter, etc. is permitted in the building. Please do this work ahead of time. See reverse side.

Fair Booth Tear Down

1. Sunday, August 24 at 6-8pm

- Due to congestion in the fairgrounds we recommend against bringing cars /trucks into the grounds. Be aware that there will be virtually no parking options near the building. Bring a wagon.
- A limited number of people will be permitted in from each club (no more than 4-5 please) to remove projects and booth decorations.
- Only “walk through” doors will be open. The large garage door at the front of the building will NOT be opened for any reason. Large items may need to be removed Monday. This is to reduce the chance of the general public mixing in and items being stolen.

2. Monday, August 25, 9-11am

- Open Release
- No limits to people, vehicles, etc.

Bring all items needed, including:

- **Trash bags for trash**
- Ladders and/or step stools
- Hammers, screwdrivers, pliers etc. (You will need to remove your staples so be sure to bring what you need for that).

SEE REVERSE SIDE

Display All Projects

- The primary purpose of a club booth is to display member projects.
- Clubs **MUST** display all projects, including three dimensional displays and posters

If there is not enough room for all of your posters to be hung in your booth, additional posters may be hung on the walls along the left and the right side of the 4-H Booth Building.



Recognize All Members

- Every member should be included and recognized even if all of their projects are livestock.
- Complete the Booth Youth Participation Form upon completion of your booth setup.

Display Wall Sizes and Details:

- **We will not be providing cardboard. (Sorry!)**
- Booth walls are approximately 4 feet deep and 8 feet tall.

All measurement are approximate. Please consider this when pre-making items.

Booth decorations cannot extend beyond the front of the walls. (A fence will be installed.)

Booth decorations may extend up to 18 inches above the 8 foot dividers, but they must be stable and well supported, and not interfere with any other club's display.

- You can staple, screw, or nail into the wooden walls as long as all fasteners are removed after.
- Some booths may have concrete back walls. We will have to use the outside walls this year.
- Walls must be covered in some way; with paper, cardboard, plywood, paneling, etc..



Additional Guidelines

- Use the club sign provided (corrugated plastic). Do not staple into, cut, or mangle this sign.
- Electrical cords cannot be taped across the floor. Electrical items cannot usually be switched on and off during the fair. If you plug something in, it should be able to remain that way 24 hours a day throughout the entire fair or use a timer.
- Firearms, ammunition, bows, and arrows are not permitted.
- Booths cannot include straw, real food (except sealed canned goods), or live animals.
- There is not room for extensive assembly of items within the building (cutting, gluing, cutting machines, etc.) Please do as much ahead of time as possible.
- **No spray painting (or spray glitter) can be done inside the building or in the parking lot/yard. Do this at home only.**
- **No open paint or loose glitter is permitted in the building.** Adhere all glue and paint ahead of time or do it outside.
- Display tables in the front of the building cannot be used as work space.
- **No running, yelling, or horseplay is permitted inside the building or surrounding area.**

**ALL Children must be supervised at all times,
both inside and outside of the building.**